# JUDICIAL INFORMATION SYSTEM COMMITTEE

## October 25th, 2019
## 10:00 a.m. to 12:00 p.m.
## AOC Office, SeaTac WA

## Minutes

**Members Present:**
Judge Scott K. Ahlf
Ms. Mindy Breiner
Judge Jeanette Dalton – Phone
Judge John Hart - Phone
Mr. Rich Johnson
Judge J. Robert Leach
Mr. Frank Maiocco
Ms. Barb Miner
Chief Brad Moericke - Phone
Ms. Paulette Revoir
Ms. Dawn Marie Rubio
Mr. David Reynolds
Judge David Svaren - Phone
Mr. Bob Taylor

**Members Absent:**
Chief Justice Mary Fairhurst, Chair
Mr. Jon Tunheim
Ms. Margaret Yetter

**AOC Staff Present:**
Mr. Kevin Ammons
Mr. Kevin Cottingham
Ms. Vicky Cullinane
Ms. Vonnie Diseth
Mr. Brian Elvin
Mr. Mike Keeling
Mr. Dirk Marler
Mr. Dexter Mejia
Ms. Cat Robinson
Mr. Kumar Yajamanam

**Guests Present:**
Ms. Heidi Percy
Ms. Ruth Gordon
Ms. Linda Myhre Enlow
Mr. Clint Casebolt
Mr. Jeffery Jahns
Mr. Scott Tinney
Mr. Allen Mills
Mr. Othniel Palomino

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## Call to Order

Judge J. Robert Leach, JISC Vice-Chair and filling in for Chief Justice Mary Fairhurst, called the Judicial Information System Committee (JISC) meeting to order at 10:00 a.m. and introductions were made.

## Meeting Minutes

Judge Leach asked if there were any changes to be made to the August 23rd JISC meeting minutes. Ms. Dawn Marie Rubio requested one edit to her motion on the decision point regarding the appeal of the DDC decision to deny access to Juvenile names and case managers. Her edits were approved and incorporated in the meeting minutes.

Judge Leach introduced the newest member to the JISC, Mr. David Reynolds. Mr. Reynolds is from Whatcom County and is representing the Washington State Juvenile Court Administrators Association.

## JISC Rule 13 Proposed Amendment

Mr. Frank Maiocco presented the JISC Rule 13 Proposed Amendments for submittal to the Supreme Court. Mr. Maiocco reviewed the background leading to the formation of a consensus workgroup at the June 28th JISC Meeting. Mr. Maiocco gave a detailed explanation on the process and how the workgroup came to a consensus in spite of the varied perspectives of the workgroup members. Mr.

Maiocco explained the workgroup adopted a fist-to-five approach which enabled them to find consensus on all items. Following his presentation, Mr. Maiocco made a motion.

**Motion: Mr. Frank Maiocco**

I move to amend the JISC Rule 13 as indicated in the attached draft proposed by the Rule 13 Workgroup.

**Second: Ms. Dawn Marie Rubio**

Following the motion Judge Leach opened the floor to discussion. Discussion was held regarding possible additions, edits and the thought process behind the term "sanctions" in the proposed rule. Following some discussion, Ms. Barb Miner made a motion.

**Motion: Ms. Barb Miner**

I move to table Rule 13 so it can be taken back to the Associations for vetting.

**Second: None**

Ms. Miner's motion died due to the lack of a second.

Judge Leach reminded the JISC if the proposed amendments are passed to today, they will be sent to the Supreme Court Rules Committee and there will be other opportunities to provide input. He advised members to consult with their various associations should they wish to provide input when provided the opportunity in the future. After further discussion Mr. Maiocco's motion was put to a vote.

**Voting in Favor**: Judge Scott K. Ahlf, Ms. Mindy Breiner, Judge Jeanette Dalton, Judge John Hart, Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Chief Brad Moericke, Ms. Brooke Powell, Mr. David Reynolds, Ms. Paulette Revoir, Ms. Dawn Marie Rubio, Judge David Svaren,

**Opposed**: Ms. Barb Miner

**Absent**: Chief Justice Mary Fairhurst, Mr. Jon Tunheim, Ms. Margaret Yetter

The motion was passed.

## Long Term JIS Strategy

Mr. Kumar Yajamanam, Architecture & Strategy Manager, presented on the long-term JIS Modernization Strategy. Mr. Yajamanam's presentation consisted of FAQ's on Enterprise Data Sharing, Enterprise Data Viewing & Reporting as well as Data Sharing for Courts with Local Case Management Systems (CMSs). The FAQ's can be found in the meeting materials posted online.

## JIS Priority Project #1 (ITG102): CLJ-CMS Project Update

Ms. Paulette Revoir presented a motion regarding the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Steering Committee. Judge Glenn Phillips, presently on the CLJ-CMS Steering Committee, will be retiring at the end of the year necessitating a replacement. Ms. Revoir is presenting

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a motion for Judge Patti Connolly Walker of Spokane District Court and current CLJ-CMS Court User Work Group (CUWG) Chair to be appointed in his place.

**Motion: Ms. Paulette Revoir**

I move to appoint Judge Patti Connolly Walker to the CLJ-CMS Steering Committee.

**Second: Judge Scott K. Ahlf**

**Voting in Favor**: Judge Scott K. Ahlf, Ms. Mindy Breiner, Judge Jeanette Dalton, Judge John Hart, Mr. Rich Johnson, Judge J. Robert Leach, Mr. Frank Maiocco, Ms. Barb Miner, Chief Brad Moericke, Ms. Brooke Powell, Mr. David Reynolds, Ms. Paulette Revoir, Ms. Dawn Marie Rubio, Judge David Svaren,

**Opposed**: None

**Absent**: Chief Justice Mary Fairhurst, Mr. Jon Tunheim, Ms. Margaret Yetter

Ms. Cat Robinson provided a CLJ-CMS project update. The project is moving along; the team continues to meet with Tyler Technologies to address previously identified gaps and has started to re-engage the focus groups. The team had a great visit to Multnomah County, OR to see how the product is being used in the field and have been reviewing options surrounding e-Filing and the use of Tyler Supervision. Next steps are to start hiring the team, prepare a full plan for presentation and to initiate Organization Change Management Steps.

Mr. Allen Mills presented the CLJ-CMS Project QA update, stating from QA perspective the emphasis is on readiness, anticipating the ramp-up and reenergizing of the project. Currently the sponsors and project team are revisiting the project and communication plans, vendor management, retargeting baseline requirements including data strategy regarding any changes that may have taken place affecting the project. Mr. Mills focused on the steps the CLJ-CMS team has been taking in order to hit the ground running; he stated the team is doing a good job from a QA perspective.

## King County District Court (KCDC) Integration to EDR Project Update

Mr. Othniel Palomino updated the JIS Committee, reporting King County District Court had started end-user training in July with an original scheduled go-live date of October 21st. Mr. Palomino reported in August that they had found some issues with two critical interfaces, one being the EDR, and after a closer look KCDC decided to re-architect and scrap the existing EDR interface. In addition the decision was made to take the work from the vendor and move it internally to the court's IT Department where it was rewritten. Mr. Palomino reported this part of the process has been progressing well with approximately 70,000 cases loaded into the EDR in thirty minutes just two weeks prior. In addition, KCDC did a proof-of-concept to test if all of their cases could be loaded during the go-live weekend, which included approximately 2.3 million cases that were loaded into the EDR in about ten hours. Mr. Palomino stated there was still some work to be done on mappings, which is an ongoing effort between the KCDC and AOC IT teams.

Mr. Palomino reported the other interface needing additional attention was Journal's Probation and eCourt applications as KCDC is the first court to integrate these programs. Issues arose during the integration and some additional work needed to be done. At the moment it is going well and a new go-live date will not be announced until both the AOC/EDR and eCourts/Probation integrations are working at the level they should be.

## Washington State Patrol Legacy System Replacement

Mr. Kevin Ammons reported on a new project, the Washington State Patrol (WSP) System Modernization project. He informed the JISC that WSP was replacing their criminal history system and changing the primary number used for linking arrests to dispositions from the 9-digit Process Control Number to the 18-character Transaction Control Number. In order to accommodate the change, AOC must make changes to many of its systems. In addition, Mr. Ammons reported that the WSP Disposition data exchange will also be adapted to work with WSP's new system. The planned implementation date of the new WSP system is early December 2020.

## Data Dissemination Committee Report (DDC)

Judge Leach reported there was one agenda item at the DDC Meeting held directly prior to the JIS Committee meeting. There is an issue with Odyssey where once a case is sealed, the case is removed from the case index. Therefore, when looking at the case index one cannot determine that the sealed case exists. GR 15 requires that the index still reflect the existence of the sealed case putting Odyssey out of compliance of GR 15. An initial cost estimate to resolve the issue in Odyssey for the superior courts is approximately $300,000. Discussion was held on other possible solutions that could mitigate the cost. The courts of limited jurisdiction have identified this as a business requirement for the CLJ-CMS project. Additional information is being gathered and will be revisited at the next DDC Meeting in on December 6th.

## Board for Judicial Administration Report (BJA)

Judge Leach reminded the Committee that the BJA minutes are contained in the JISC packet behind Tab 9.

## Adjournment

Judge Leach adjourned the meeting at 12:04pm

## Next Meeting

The next meeting will be December 6th, 2019, at the AOC SeaTac Facility from 10:00 a.m. to 2:00 p.m.

## Action Items

| | Action Items | Owner | Status |
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