# Courts of Limited Jurisdiction Case Management System (CLJ-CMS)

## Project Update

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CLJ-CMS Project Manager

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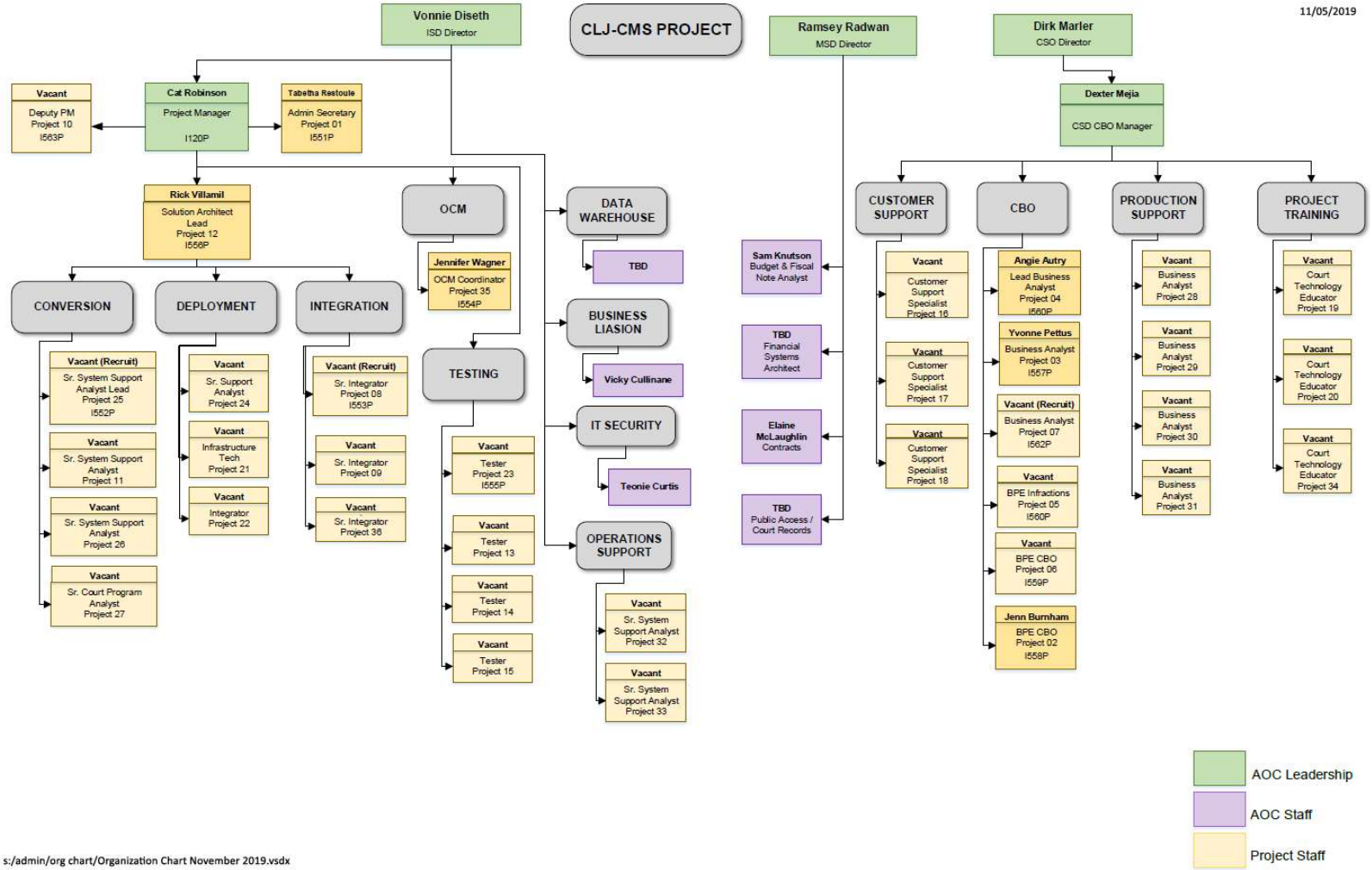
# Recent Project Activity

- Recent decisions by the Steering Committee
  - E-File statewide rollout first
  - CMS to follow e-File in courts and probation offices
  - Pilot courts tentatively determined
    - Pierce District
    - Tacoma Municipal
    - Gig Harbor
    - Fircrest/Ruston

# Project Steering Committee Demo Overview

- Deployment Plan
- E-File
- Case Management System
- Tyler Supervision

# CLJ Project Organization Chart




s:/admin/org chart/Organization Chart November 2019.vsdx

# Hiring Plan for Project

| | 1Q | 2Q | 3Q | 4Q |
|---|---|---|---|---|
| 2019 | | Project Manager | Business Analysts | Admin Secretary<br>O.C.M<br>Business Analyst |
| 2020 | Integration Lead<br>Conversion Lead<br>Training Lead<br>Business Analysts | Test lead<br>Technical staff | Deputy PM<br>Technical staff | Customer Service Staff |
| 2021 | Education Staff | Technical Staff | | |
| 2022 | Production Support Staff | | | |

# Next Steps

| Milestone | Date |
|---|---|
| Begin contract negotiations | Est. 1Q, 2020 |
| JISC contract approval | TBD |
| Initiate vendor engagement | TBD |
| Consolidated project schedule with Vendor | TBD |
| Full gap analysis with Vendor | TBD |
| Pilot Phase (Pierce, Tacoma, Gig Harbor, Fircrest/Ruston)<br>Pilot Court Deployment (20 months) | TBD |
| E-File Deployment (9-12 months total)<br>Pilot<br>District<br>Municipal | TBD |
| Statewide Rollout | TBD |